

MassHire Greater New Bedford Workforce Board
Youth Committee Mini-Retreat
February 22, 2019 8:00 – 9:30AM
Quest Center 2nd floor conference room (large room in the middle of the floor)
1213 Purchase Street, NB MA 02740

MINUTES

In attendance: J. Pelletier, L. Orleans, J. O'Brien, D. Lima, C. Wallquist
Absent: H. Kennedy
Others in attendance: E. Perry, S. Smith, T. Xavier, B. Alves, K. Lazaro
Staff in attendance: J. Oliveira, A. McLaughlin

Call to Order

J. Pelletier called the meeting to order at 8:00 a.m. No quorum.

J. Pelletier called for each attendee to introduce themselves.

J. Pelletier called to the committee's attention to Vote – Meeting Minutes – December 5, 2018 to be reviewed and approved. A motion December 5, 2018 minutes were approved. L. Orleans made a motion to approve the minutes of December 5, 2019. J. O'Brien seconded. All in favor, no says nor abstentions.

J. Oliveira spoke to the members about the overall meeting agenda.

J. Pelletier reviews System Management – Out of School/In School Youth

OUT-OF-SCHOOL (OOSY) EWORKSTYLE - Submitted a new budget for increase of \$14,862.08 toward staff salaries and administrative costs. Workforce Board Staff have reviewed this with Jim Oliveira, Executive Director of GNBWB and recommends to approve the increase. Six to eight copies were distributed. J. Pelletier made a motion to approve the new EWORKSTYLE budget. C. Wallquist seconded. All in favor, no says nor abstention.

OUT-OF-SCHOOL (OOSY) GROUNDWORKS - Submitted a re-budget toward staff salaries and fringe costs. Workforce Board Staff have reviewed this with Jim Oliveira, Executive Director of GNBWB and recommends to approve the re-budget. Six to eight copies were distributed to members. Participant wages are being funded by other funding sources. A timesheet will be submitted by GROUNDWORKS to the career center with a participant wages line item. Timesheets will then be reported to the workforce board. J. O'Brien made a motion to approve the new EWORKSTYLE budget. D. Lima seconded. All in favor, no says nor abstention.

OUT-OF-SCHOOL (OOSY) COMMUNITY BOATING & IN-SCHOOL (ISY) SCUBA With assistance at the state level contract(s) were considered in-eligible to continue. Contract(s) ended prior to end date. No loss of funds. Funds from CBC (28,300) and SCUBA (27,100) have been recommended to be redistributed to current contracts.

FY20 RFP - Recommendations from Youth Committee to begin to consider:

- Allocating all WIOA Youth Training \$\$ for the performing OOSY (100%) and "NO" non-performing ISY (0%)
- More HiSET with Work Experience

Workforce Board recommends this consideration at the Annual Meeting in June '19

A. McLaughlin SouthEast CyberSec 2019 – Twenty-four (24) dual-enrolled students in Cybersecurity Certificate Program hosted by partnership with Bristol Community College. In fourth week of online classes with one virtual update. An employer meeting was held with the local workforce boards, Bristol Community College and South Coast Chamber to discuss plans for the student employer placements for the summer '19. Employers will be recruited from South Eastern MA. Four (4) employers have been identified for consideration in South Eastern MA. Bristol Community College has offered to be an employer for four (4) students.

YouthWorks Summer 2019 – RFP is due on March 22, 2019. Youth Team has started the planning process earlier this year and are satisfactory in meeting timeline goals. New items this year to consider are New Employers and Three Optional Pilots. Optional Pilots are being considered with the youth team. Additional funding is available per pilot and are aligned with either career center or connecting activities and signal success.

Awaiting a “START DATE” in which the online application will be available for youth to apply. In the meantime, a message has been posted to the career center website:

2019 YOUTHWORKS SUMMER JOBS PROGRAM ANNOUNCEMENT

MassHireGNBCC is excited to announce we will be launching an On-Line Application in March for our 2019 YouthWorks Summer Jobs Program! Links to apply will be shared on our MassHire website, here on our FB page, and throughout our Schools & Community Partners.

All Youth ages 14-21 living in the Greater New Bedford Service Delivery Area are encouraged to apply, so please stay tuned for an exact launch date!

Hard copies were available, if necessary.

J. O'Brien expressed his interest in having GNBVT continue work started through YouthWorks Summer 2018 and continue in Summer 2019. This work was well received by the career center staff attending the meeting.

B. Alves reports on Connecting Activities.

- Wrapped up employer tours for Old Rochester Regional High School
- Presented in front of nearly 300 Wareham High School students on Soft Skills
- January 2019 began tours for Wareham High School
- Worked within NBHS on NAF internships for the spring semester
- Had CA's first & second MOTIVATE ME speakers to DeValles Elementary 5th grade class
- Feb. 1 brought nearly 50 employers to Apponequet Regional High School Career Day
- Gather a list for service learning employers for YouthWorks summer 2019
- Attending the bi-annual Connecting Activities Leadership meeting in Marlborough, MA. Discussion about OUR next three year plan for GNBCAP, our goal settings, and Innovation Pathways (which will be announced soon).

- A. McLaughlin presents on the Strategic Planning Workshop.
- Who are we?
 - How do we rate ourselves?
 - What do we need to do to expand real services?
 - What would these services look like to reach hardest to serve?

Andrea will utilize the Think-Pair-Share Strategy in this section. (Handout provided) A ranking will be asked for prioritization in planning.

Results are highlighted as being:

Priority 1 & 2 - What do we need to do to expand real services?

- Additional outreach to sectors such as the commercial fishing industry, WIOA etc.
- Additional geographical and community diversity.
- Enlist additional key advisory members.
- Work closely with all schools involved.
- Developing focus groups.
- Gain feedback from youth, partners and communities through surveys.
- Have a mission beyond WIOA.

Priority 1 & 2 - What would these services look like to reach hardest to serve?

- Improved organized system with partners to better offer wrap around services that engage all youth in our community.
- Understand the capacity of staff and committee.

Priority 3 - Who are we?

- Working collaboratively to improve how we serve our at risk youth to prepare them for the future in workforce development.
- Concerned citizens who are building a strong workforce.
- Not sure!

Priority 4 - How do we rate ourselves?

- 5/10
- C plus
- At or below average

J. Pelletier reports on Other Business.

- Appointment Update - New Youth Committee Members – Discussion of election of officers will take place with the workforce board staff over the next few months decisions will be expected after the Annual Meeting in June.

J. Pelletier adjourned the meeting at 9:30 a.m.