



Weekly Hot Jobs List

Week Ending August 1, 2025

Crystal Ice, New Bedford, MA

General Labor – Responsibilities include but are not limited to loading and unloading trucks, selling ice to customers, taking daily inventories of products, learning the ice making process, and light duty maintenance such as painting, cleaning, and using power tools.

The Marion Institute, Marion, MA

Executive Assistant – Duties and responsibilities include but are not limited to providing administrative support to the Executive Director, managing scheduling, including drafting agendas, email, phone calls, and other company logistics internally and with community partners, and maintaining communications, particularly in the management of email and phone calls in a timely and appropriate manner.

Manpower/Acushnet Company/Titleist, New Bedford, MA

Production Associate - 2nd Shift – As a production associate, you will be part of the Titleist Golf Ball manufacturing process, including machine operation and golf ball manufacturing. The ideal candidate will have the ability to learn fast, be punctual and have the ability to work overtime.

Production Associate - 3rd Shift – As a production associate, you will be part of the Titleist Golf Ball manufacturing process, including machine operation and golf ball manufacturing. The ideal candidate will have the ability to learn fast, be punctual and have the ability to work overtime.

Production Associate - Weekend Shift – As a production associate, you will be part of the Titleist Golf Ball manufacturing process, including machine operation and golf ball manufacturing. The ideal candidate will have the ability to learn fast, be punctual and have the ability to work overtime.

Manpower/Acushnet Company/Titleist, Fairhaven, MA

Distribution Associate - 1st Shift – Working in the distribution center, you will be part of the Titleist Golf distribution process including material handling tasks associated with receiving, replenishing picking locations, picking customer orders, and preparing shipments for transport. The ideal candidate will have the ability to learn fast, be punctual and have the ability to work overtime.

Distribution Associate - 2nd Shift – Working in the distribution center, you will be part of the Titleist Golf distribution process including material handling tasks associated with receiving, replenishing picking locations, picking customer orders, and preparing shipments for transport. The ideal candidate will have the ability to learn fast, be punctual and have the ability to work overtime.

High Bay Forklift Associate – Working in the distribution center, you will be part of the Titleist Golf distribution process, including using High Bay power equipment and WMS RF devices to pick cases out of high bay locations to ship products or replenish forward pick locations. The ideal candidate will have the ability to learn fast, be punctual and have the ability to work overtime.

High Point Treatment Center, East Wareham, MA

Maintenance Staff – Requirements include but are not limited to sufficient knowledge of chemical handling and the MSDS Manual, knowledge of OSHA safety precautions, compliance with Federal Regulations, 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patients and HIPAA, and conducting daily facility tours and collecting all maintenance requests.

High Point Treatment Center, New Bedford, MA

Outpatient Security – Responsibilities include but are not limited to maintaining the security and safety of staff and clients, patrolling campus and maintain security of buildings and grounds, and providing a safe secure environment for clients, staff and guests on campus.

Justice Services Office Manager – Responsibilities include but are not limited to demonstrating strong customer service skills, always presenting as courteous and professional with an understanding of boundaries and ethics and knowledge of office administration duties including basic computer skills and software programs including Word, Excel, MS Outlook, SharePoint, and Asana.

Purchasing Administrator – Must have strong industry experience for accurate product/service quality assessments, analytical and computer skills, be well organized, have excellent interpersonal, communication and problem solving skills, ability to research suppliers and products, evaluate purchasing needs, negotiate supplier contracts, and audit purchases.

Recovery Specialist – Duties and responsibilities include but are not limited to ability to maintain confidentiality, professionalism, and boundaries, hold clients accountable to program rules and policies, conduct and document groups, complete client admissions, complete property searches, and complete hourly wellness checks.

Brown Health Medical Group, North Dartmouth, MA

Phlebotomist – Responsible for performing venipuncture on patient. Performs in accordance with the facility's policies and procedures. Prepares equipment to efficiently collect blood products, maintains adequate supplies, and performs venipuncture and capillary punctures on patients.

P.A.C.E. Inc., New Bedford, MA

Education Supervisor – The Education Supervisor will be responsible for assisting the Children's Services Manager with program planning and oversight, curriculum development, record keeping and the overall operation of the child development service area of the Head Start Program. They are also responsible for the supervision of assigned education staff.

MassHire Greater New Bedford Workforce Board, New Bedford, MA

Finance Support – The finance support employee is responsible for assisting in the direction of the financial and accounting activities of the Workforce Development Board in conjunction with the Chief of Finance. Activities include processing of fiscal functions of the board in accordance with Generally Accepted Accounting Principles (GAAP) issued by the Financial Accounting Standards Board and other state and federal regulatory and advisory organizations and in accordance with financial techniques and practices appropriate within the nonprofit industry.

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