

Greater New Bedford Workforce Board
Performance and Oversight Committee
August 14, 2018 8 a.m.
1213 Purchase Street, New Bedford, MA | 2nd Floor Conference Room

AGENDA

1. Call to Order
2. Consent Agenda (Vote)
3. Transition Update
4. Finance Position Update
5. FY19 Budget Allocations Update and Local Plan Update
6. FY19 Committee Activities
7. Other Business
8. Adjourn

Performance and Oversight Committee
June 5, 2018 9 a.m.

Greater New Bedford Workforce Board
Performance Committee
1213 Purchase Street, New Bedford, MA | 2nd Floor Conference Room

MINUTES

In attendance: B. Morrel, R. Melbourne, K. Holloway Cripps, M. Tarpey, J. Oliveira

Absent: C. Rezendes, J. Fernandes

Call to Order

B. Morrel called the meeting to order at 9:10 a.m.

Consent Agenda (Vote)

R. Melbourne made a motion to accept the meeting minutes of May 1, 2018. B. Morrel seconded. All in favor, no abstentions nor nays.

Certification Update

K. Holloway Cripps shared that the workforce board staff met with NDS in April and then sent an email in May for the 30 day updates required for provisional certification. NDS stated most items could not be addressed due to the contract termination on June 30.

K. Holloway Cripps shared the results of the fiscal review by DCS and noted an official notice has not been received. In the exit call DCS stated that the workforce board was level 3 or out of compliance. B. Morrel asked the issues and K. Holloway Cripps gave an overview stating that at least half of the issues were rectified when DCS was conducting the review but they were still placed on the report. A brief conversation ensued.

Transition Update

K. Holloway Cripps gave an overview of the transition status and noted that staff offers had been made by The WorkPlace and that there was a youth meeting with Eddie and Ashley from DCS and NDS along with the WorkPlace. A conversation ensued.

Finance Position Update

K. Holloway Cripps shared that DCS stated that Steve could not stay on as a part time employee or consultant without a job posting or an RFP and that a job would be posted for Steve's position late June for a late August/early September start date. A brief conversation ensued.

FY19 Budget Allocations Update and Local Plan

K. Holloway Cripps shared that the budget allocations were sent and the funding cut for state allocations was about 2.2% less over last year and with grant funding expecting the workforce budget should be close to level funded. S. Grant's initial budget was shared and K. Holloway Cripps noted that several changes would still have to be made and appropriated but the sheet was an overview. J. Oliveira asked what some of the funding streams were and K. Holloway Cripps stated S. grant still had work to do on specific line items. K. Holloway Cripps also stated that the local plan figures should be comparable to last years. J. Oliveira stated he wanted to review and potentially make some changes. Brief conversation ensued. R. Melbourne asked what action the committee needed to take. K. Holloway Cripps stated it was more an overview to review and the budget would be presented to Ex Com. A brief conversation ensued. No action taken.

Other Business

K. Holloway Cripps discussed one of the fiscal concerns over purchase orders. A motion was made by R. Melbourne and seconded by B. Morrel to raise the purchase order requirement threshold to \$3,000 effective immediately. All in favor, no abstentions nor nays.

Adjourn

The meeting adjourned at 10:24 a.m.

