



## **Executive Committee Minutes of Thursday, January 23, 2020**

Attendance sheet available upon request

Audio recording available

**Greetings** and Call to Order by David Slutz, Chair–12:15

### **Consent Agenda (Votes)**

- December minutes for approval  
–motion to approve R. Kidder, seconded by J. Fernandes
- Treasurer’s Report motion for approval  
–motion to approve R. Kidder, seconded by J. Fernandes

### **Report outs**

- Executive Director–Jim Oliveira
  - The WB staff recently conducted a performance assessment with the operator. Currently, the operator is expected to meet 100% expenditures for ITA account expenses. Most of the other indicators are also on track in meeting performance goals. There are some staffing holes at the career center and they are working on filling them. As a result, they expect to have some savings in the budget. The CC Youth team has been collaborating with Andrea McLaughlin on the WIOA Out-of-School targets, and those seem to be in a good shape as well.
  - Looking ahead to the FY21 local plan, the budget has not yet been released and is expected in March or April. Diane Hurly said the state is working on their plan with a target of March 20<sup>th</sup>, and the local operating plans will be addressed after that. Diane also noted that the board certifications have been pushed out by 3 months to September. Local strategic plans will be addressed during the certification process.
  - More recently the application date for NBHS for Innovation Pathway program has been set for the Maritime Training Program. MassHire WB is the sole partner with NBHS. The program will include a college credit component.
  - Mass CEC has issued the contract with the WB for the coordination of 4 meetings related to offshore wind program development.
  - The Youth Works Planning Grant RFP is in process and will provide a small group of out-of-school youths with jobs in the maritime industry. This program will also utilize Voc Tech’s new Maritime Academy program.
  - The second year of the regional manufacturing grant is underway with training programs at Voc Tech and Old Colony high schools. Collaborative manufacturing programs are also starting out of Brockton.
  - They are also working on a Department of Defense grant, called the Mass Bridge Project. This will be for programs in photonic and robotic technicians training.
  - Recently there had been an issue the Career Center had with the Titleist recruitment program, and Jim wanted to make a particular note about how the career center staff stepped up and successfully handled the issue. The resolution the team implemented resulted in 30 placements.
  - Jim also suggested the board review the MassHire Workforce Association’s newsletter, which he felt was very informative. Links to issues of newsletter are now available in the resources section of the MH WB website.

- DCS accepted the improvement plan in response to the 2018 & 2019 performance review letter they issued in December.
- Jim noted that the National Association of Workforce Boards was holding its annual meeting in Washington with an estimated cost to attend around \$3000 for 3 days. Jim noted that he is making the request because the Mass Workforce Association plans to do a lot of work with key congressional representatives. Jim asked that the motion be put forth to attend subject to his ability to travel. Rick Kidder motioned for it to be put to a vote and Ron Melbourne seconded. Dave Slutz put out the vote to the group and all board members approved.
- Performance & Oversight—Ron Melbourne
  - Ron stated they reviewed the new performance report which he is thrilled with and asked that it be presented to this committee at a future meeting. The career center surveys are still slow coming in but they are working on that. They are also working on the Youth Performance review letter and addressing each point by month as outlined in the letter.
  - Dave Slutz asked if a comparison of our performance with other Boards of similar size was available. Donna Ramos stated they were available online and that she will get those reports for the committee.
- Business Development—Rick Kidder
  - Rick announced that the Chambers will be ambushing the Workforce Board at 1:15 for their “Thank You Thursday” a way for the Chamber to recognize and show appreciation for its members.
  - Rick noted that the number of Businesses served was up.
  - Rick mentioned the upcoming Trades Women’s Tuesday event on January 28.

This segued into a group conversation about the obstacles faced by women in entering such programs because of the lack of support services such as transportation and child care. It was also noted that typical careers in the trades started very early in the morning which makes it difficult for women with small and school-aged children. It was decided that a working group would be formed to examine the issues further. Julie Rodrigues, Helena DaSilva Hughes, and Lisa Lemieux will conduct this working group.

- Rick also stated that the Connecting Activities and Youth Works programs were coming together.
- Youth Committee—Jeff Pelletier
  - Jeff noted they were in the midst of working on the Year-Round RFP through CommCorp.
  - Jeff also noted the Youth Committee was moving to reorganize into a Youth Counsel in order to revive engagement from organizations in the community. The intention was to create a counsel of about 20 organizations. Jeff asked for a motion to move forward on this with a target of implementing the 3<sup>rd</sup> quarter of this year.  
—motion to approve by J. Fernandes seconded by H. Hughes
- MassHire Career Center—James Daniel
  - James reviewed the work that was being done by the MOU Careers Pathway working group in regard to health care/CNAs. The working group first examined the traditional health care pathway which required secondary and post-secondary education. Members of the working group felt that this was a big obstacle for many CC customers due to educational and social needs. The group then reassessed the pathway and found that there were a variety of paths that provided “stackable” certificates in various health care sectors that could lead to a sustainable living. Next the group will examine career pathways in manufacturing, followed by clean energy industries and offshore wind in particular.

#### **Other Business**

- Appointment of a Nominating Committee for FY21 election of officers. Rick Kidder agreed to chair and John Fernandes agreed to participate.
- Next Ex-Comm meeting held at the Quest Center @ noon— please save the date on your calendars
  - Wednesday, March 18

**Adjourned at 1:30**