# Banking & Finance Training

for Bank Tellers Certification

FREE ONLINE TRAINING FOR YOUTH AGES 14 TO 24

## **SPACE IS LIMITED. REGISTER NOW!**

### About the Training

Participants will earn a Bank Tellers Certification through the American Bankers Association *(\$874.50 value)*.

This self paced, virtual training will include a 35 module course equaling approximately 13 hours of training. Participants will have over 40+ hours of additional training available to supplement learning. Training will include but not be limited to Customer Service, Soft Skills and Microsoft Office.

### **Topics Covered**

- Banking basics
- Teller basics
- Cash handling
- Check cashing
- Deposit & withdrawal processing
- Cash payments
- Daily settlements of teller cash & proof transactions
- Obtain a broad understanding of bank products



#### **Open Enrollment**

Reserve your seat today by contacting the MassHire Greater New Bedford Career Center. A Youth Services staff member will get you start (508) 990-4160

mfonseca@masshiregnbcc.com

This project is funded by a Senator Kenneth J. Donnelly Workforce Success Grant (Workforce Competiveness Trust Fund FY'20 Appropriation) through the Massachusetts Executive Office of Labor and Workforce Development and is administered by the Commonwealth Corporation. MassHire Programs & Services are funded in part by US Department of Labor (USDOL) Employment and training Administration grants as well as non-federal funded grant.