

Attendance: T. Silvia, A. Wainer, C. Williams, P Kuechler, D. Silva, S. Merrill, V. Pereira, J. Patnaude, C. Rezendes, J. Daniels, J. Breault, N. Abreu, D. Cabral, R. Kidder, R. Melbourne, D. Slutz, S. Beauregard,

Staff: D. Ramos, J. Lopes, R. Marshall, J, Sylvia, B. Silva Boutwell, D. Meggison, T. Nichols-Xavier, J. Oliveira

Guests: E. Perry, S. Snizek

Greetings and Call to Order by David Slutz- Chair - 3:36 pm

Announcements- Chair David Slutz

D. Slutz informed all that due to denial of Governor's federal COVID funding proposal, we will not discuss this agenda item. Introductions were made, followed by welcoming of most recent hires and title changes. He provided update on the passing of Career Center (CC) monitoring review and recertification for FY21.

Consent Agenda (Votes)

- Approval of Minutes MARCH 2020 Quarterly Meeting
- Approval of Treasurer's Report through JUNE 12, 2021
 - D. Slutz called for motion to approve both March minutes and Treasurer's report. R. Kidder made motion to approve, seconded by R. Melbourne. All voted in favor and the motion carried.

Executive Director Report - J. Oliveira

J. Oliveira reports out on staff collaboration during COVID year and referenced grant charts to emphasize the workforce system. Highlights were provided such as recent certification and collaboration with career center to prepare for in person appointments; other updates include handful of career center staff's return to office, but still hybrid services due to need for technology system improvements accommodate full staff return. Update was provided regarding the continued development of strategic plan based on takeaways from the four-year plan. Additionally, highlighted were staff efforts and developments of soon to be implemented and awarded grants by J. Sylvia, R. Marshall and youth team. J. Oliveira notes that we continue to refine systems so that overtime they remain in place with relevant timelines. Personnel updates were reiterated, along with an announcement of the Workforce Board applying to be a Department of Apprenticeship Standards (DAS) sponsor which will allow for a more seamless application process for employers. J. Oliveira notes we would like to put together apprenticeship forum and R. Marshall provided additional insight on this process and how to move toward a workforce solution in this aspect.

Deputy Executive Director Report- Joe Lopes

J. Lopes provided updates regarding return to work plan in partnership with R. Kidder who are working with business communities in determining the challenges and means to overcome. He gave insight regarding FY21 OOSY completion rate in which 80% youth completed; final number to come at July meeting. Updates on Connecting Activities; scholarship student awards in which 22 students were in receipt of for the upcoming school year. Youth Council developments and improvements were provided, along with a thank you to all Youth Council members; upcoming pre-planning meeting to collaborate with the schools to incorporate them within the Youth Council and increase their engagement.

Holiday Schedule Approval – Executive Director, J. Oliveira

J. Oliveira asks the board to make a motion to recognize Juneteenth as a holiday so we can make it part of our policy. R. Melbourne makes motion, seconded by P. Kuechler. Followed by all in favor and the motion carried.

Nominating Committee Report- Nominating Chair- R. Kidder

R. Kidder announced the individuals to be reappointed to the board and called for a motion. Motion made by C. Rezendes, seconded by P Patnaude. All were in favor and motion carried.

- **By Law Exception Vote-** R. Kidder provided insight on exception in which officers may not serve more than three years consecutively in the same office unless the exception is approved by two thirds of board members present at the annual meeting or special meeting called for that purpose. D. Slutz and C. Taber have expressed willingness to remain in their status within the board and the nominating committee is eager for them to do so. R. Kidder asks for motion to approve. Motion made by D. Cabral, seconded by C. Rezendes in a voice vote, followed by roll call of two thirds of present board members in which all were in favor and the motion carried.
- **FY22 Slate of Officers Vote-** Having approved of the by law exception, R. Kidder would like to place nomination of Chair, D. Slutz, Vice Chair, Rick Kidder, Treasurer, Carl Taber, Asst. Treasurer, Duarte Silva, Secretary, Lisa



Board of Directors Quarterly Meeting Minutes of Wednesday, June 23, 2021

Full Audio Recording available upon request

Lemieux and everyone else on the executive committee will continue their serve on this committee both at large and with specific committees in mind. R. Melbourne makes motion to approve slate of officers, seconded by D. Cabral in a voice vote. All were in favor and motion carried.

OOSY Contract Awards- Chair David Slutz

J. Oliveira notes this federal funding stream for youth vendor trainings and referenced the provided material which reveals the awardees. A change was made to United Way in terms of number of youths to serve. Agreement between Workforce Board and United Way to serve approximately 75 youth with the ratification of funds awarded that was voted on by the executive committee at most recent meeting. Motion made by R. Kidder to ratify funds, seconded by C. Rezendes, with an abstention by P. Kuechler from United Way.

FY22 Budget Ratification- Chair David Slutz

J. Oliveira discussed total budget and provided overview of the funding sources and referenced excel document to explain the exponential growth in obtaining funds, as well as approximate anticipated funds by the end of the calendar year. R. Kidder made motion, seconded by J. Fernandes. All were in favor and motion carries.

MassHire Career Center Report- J. Daniels

J. Daniels provided CC updates and mentions the awarded certification and recent FY21 monitoring in which the center is in the process of providing its responses to. He stated trying to spur interest of people going back to work and preparation is in progress for resumption of limited in person services for July 19th; also preparing for upcoming job fairs and recruitments with various companies. E. Perry discussed the referenced snapshot of performance numbers and provided overview of WIOA Title 1 numbers as well as status in meeting target goals; difficulty with obtaining entered employment numbers due to people not wanting to return to work. Efforts remain in creating value for customers to pursue training opportunities to assist them in obtaining work once benefits end. J. Oliveira emphasized that training goals remained in line with pre COVID numbers and that the return on investment for training numbers is the exact same as pre COVID years (10:1). J. Oliveira then provided a labor market overview based on burning glass and claimant data to determine the status of the number of people out of work and where this is demonstrated within the labor force. The goal to address this will be in getting more people back to CC with in person appointments.

Other Business & Community Input-

Retirements announced for P. Correia, D. Maher and D. Ramos with award presented to D. Ramos at this time. Also highlighted was J. Sylvia's nomination as a finalist for Ingenuity Award. Additionally, mentioned are the efforts for vaccine outreach by community organizations and the need for awareness of city clinics throughout the city for vaccination sites.

- Next meeting date- September 22, 2021 *Location: TBD*

Adjourned at 4:23 PM – verbal roll call all in favor- Motion to adjourn made by D. Slutz, seconded by R. Kidder.