

ATTACHMENT A

Massachusetts Fiscal Year 2020 Local Operating Plan

Checklist – Due August 16, 2019

Please use this checklist to ensure completeness; indicate each item that is included with the Board's submission.

No.	Checkoff Confirms Inclusion	Document Title
1.	✓	Completed Local Operating Plan Document Checklist (<i>Attachment A</i>)
2.	✓	Notification of Local Workforce System Changes (<i>Attachment C</i>)
3.	✓	MassHire Career Center Hours of Operation Form (<i>Attachment D</i>)
4.	✓	Local Operating Plan Signatories Form (<i>Attachment F</i>)
5.	✓	MassHire Career Center Charter (<i>current, for all Career Centers</i>)
6.	✓	Financial Modification Authorization Form (<i>Attachment G</i>)
7.	✓	Integrated Budget and Budget Narrative (<i>Attachment J</i>)
8.	✓	WIOA Performance Goals Request Form FY20 (<i>Attachment M1</i>)
Attachment I (Charts Below)		
9.	✓	Submittal History (<i>Chart S</i>)
10.	✓	Labor Exchange Program Summary (<i>Chart #1</i>)
11.	✓	WIOA Title I Program Summary for Adults (<i>Chart #2</i>)
12.	✓	WIOA Title I Program Summary for Dislocated Workers (<i>Chart #3</i>)
13.	✓	WIOA Title I Program Summary for Youth (<i>Chart #4</i>)
14.	✓	WIOA Joint Partner Local MOU (<i>revised to include infrastructure funding language per Joint Partner Communication 02.2017.2</i>)