

Executive Committee
September 13th, 2022 12:00PM
Hybrid: In Person and Zoom
Meeting Minutes

Attendance: David Slutz (virtual), Rick Kidder (virtual), John Fernandes (virtual), Yvonne Tobey (virtual), Carl Taber (virtual), Ron Melbourne, Duarte Silva

Staff Attendance: Jim Oliveira, Joe Lopes, Taylor Nichols-Xavier, Deborah Meggison, Kyra Greco, Abbey Despres, Jacqueline Sylvia

Career Center Staff & Guests: Elizete Perry, Fran Grey

Greetings and Call to Order – David Slutz, Chair

Remote Meeting Guidelines were read by Jim Oliveira. Vice Chair, Rick Kidder called to open the meeting at 12:03PM. Roll call vote was had to officially open the meeting.

Consent Agenda

- Treasurer’s Report
- Minutes of Meeting August 12th, 2022
 - Motion to approve consent agenda made by Rick Kidder, seconded by John Fernandes, followed by roll call vote.

Votes to Approve

1. **Performance Goals for Local Plan** - Performance projections developed by the Workforce Board and Career Center for FY23 were presented. These projections can be reviewed upon request.
 - Motion to approve made by Duarte Silva, seconded by Rick Kidder, followed by roll call vote.
2. **Updated Integrated Budget** - Abbey Despres reviewed the updated integrated budget for FY23. The updated integrated budget can be reviewed upon request.
 - Motion to approve made by Rick Kidder, seconded by Yvonne Tobey, followed by roll call vote.

Executive Director/CEO & DED Comments – Jim Oliveira, Joe Lopes

Jim Oliveira noted that Deborah Jenkins, from Ariston Thermo, is retiring from board after serving as a director for over six years. He made mention that we are looking for a new member to fill her spot, and have a meeting in the upcoming week with staff from Titleist regarding the vacancy. Jim Oliveira went on to review Career Center customer served statistics. The supplied graphs (available upon request) reviewed the average earnings by town within the Service Delivery Area (SDA), by ethnicity, race, and other demographics. Jim Oliveira reviewed current and upcoming grants. He officially introduced the new Career Center director, Rodney Solomon. Joe Lopes noted that the Youth Team is scheduled to present at the upcoming National Association of Workforce Partner’s Conference in South Carolina. The conference will touch upon subjects such as youth engagement and involvement.

MassHire Career Center Updates– Elizete Perry & Fran Grey

Elizete Perry reviewed the Career Center (CC) Performance Snapshot. She noted that numbers are projected to adjust when more information is received from clients who obtained employment after exiting programming. Fran Grey reviewed the Career Center OSSCAR reports. He noted that it is still quite early to be reporting on as it has only been one month into the fiscal year. Fran indicated the Career Center lost a business service representative on the Equus side, which he believes impacts reports. Fran said that he plans to include the RESEA report at the next Executive Committee meeting. Both Elizete Perry and Fran Grey highlighted that the Career Center is still facing infrastructure issues. There is currently a leak inside of the building and they suspect water to be present in both the walls and rugs. Elizete noted that a professional disinfecting company will be at the office in the coming week to help resolve the issues. Discussion was also had about the ad hoc building committee, as well as the ongoing search for a place for the board and the career center to collocate. Fran Grey presented the Career Center activity report that compared Greater New Bedford’s Career Center to other Career Centers in Massachusetts. He noted that the one area they hope to improve on is in the job development area, which he believes is lower than usual due to the process of the transition.

Adjourn and enter into Executive Session – David Slutz, Chair

Motion to adjourn Executive Committee Meeting and enter into Executive Session made by Rick Kidder, seconded by John Fernandes, followed by roll call. Meeting was adjourned at 12:44PM. Executive Committee entered into Executive Session.