

Executive Committee  
April 28, 2020 – 12:00pm  
Zoom Meeting  
**AGENDA**

- **Greetings and Call to Order** – Dave Slutz, Chair
- **Announcements**
  - New Hire – Brian Silva-Boutwell joined the workforce board on March 9, 2020 as the board’s Connecting Activities Coordinator. Please join me in welcoming him to the team.
  - Congratulations to Paula Shiner on her retirement from Coastline Elderly. Paula is recommending that Jean Breault, Chief Human Resource Officer be considered as her replacement as a board candidate as her replacement.
- **Consent Agenda – Vote**
  - Treasurer’s Report through May 1, 2020
  - January 23 minutes - attached
- **Executive Director /CEO Report** – Jim Oliveira
  - Integrated Budget
  - The WorkPlace Contract agreed and signed in full– Vote
  - Weekly meetings with both MWA and MHDCS and EOLWD to stay abreast of all updates surrounding COVID-19 and advancements in virtual services for jobseekers and employers
  - MassCEC update
  - EOHEd / DoD /AMC / Talent & Branding Working Group update
  - SMAMC to SAMC site live. We contracted with MassMEP to grow the collaborative by increasing registrations. Check it out [www.SAMCnetwork.org](http://www.SAMCnetwork.org)
  - OSY RFPFY 21-22 Notice and Press Release in the paper, posted to website and on social media, Info/Bidder’s Session held. Requests due May 8, 2020.
    - New Guidance - [MassWorkforce Issuance #19-108](#)  
**WIOA Youth Service Provider Contract Extensions during the COVID-19 Pandemic,**  
<https://www.mass.gov/service-details/massworkforce-wioa-youth-policy-issuances>
  - Youth and CA activities
- **Nomination Report Update**– Rick Kidder, Chair
- **Committee Reports Meetings - suspended until further notice**
  - Performance & Oversight – Ron Melbourne, Chair
  - Business Development - Rick Kidder, Chair
  - Youth Committee – Jeff Pelletier, Chair

- **Conversion of Youth Committee to Youth Council Update**
  - Between now and the anticipated Annual Board Meeting in June we will:
    - Solicit a interested board member to Chair the Council
    - Firm up the list of potential candidates (currently about 15)
    - Update the by-laws
  
- **The WorkPlace** – Nestor Leon
  - MassHire Career Center Operations Update
  - DUA Updates
  
- **MassHire ITA Monitoring Recap** – Brief written sample summary
  
- **Other Business**
  - Pictures of MassHire Career Center camera system screenshots
  - TBD schedule of subsequent Ex-Comm via Zoom Meetings
    - May 27th
    - June 17<sup>th</sup>
    - September 16<sup>th</sup>
    - December 9<sup>th</sup>
  
- **Adjourn**